



Drive-Thru POD Reference Sheet

Drive-Thru POD References

[NACCHO Drive-Thru Point of Dispensing Planning Guide](#)

- Pre-event planning checklist for determining locations, throughput needs (based on pill PODs but otherwise still applicable), POD layout considerations, communication and signage, traffic control and security, and POD management
- Checklists for planning each of the POD stations, POD staffing requirements, training, inventory management and supplies. Page 17 has some useful formulas to help determine throughput needs - examples are based on bioterrorism and are easily modified for vaccine.
- Page 26 has a supply checklist; Page 30 has an algorithm for helping jurisdictions decide if the chosen POD location will work.

[CDC Guidance for Planning Vaccination Clinics Held at Satellite, Temporary or Off-Site Locations](#)

- Not specific to drive-through clinics but a useful source of guidance that applies to all off-site vaccine clinics
- [Tools, Checklist](#)
- [Supply Checklist](#)

[CDC Considerations for Planning Curbside/Drive-Through Vaccination Clinics](#)

- Specific to the time of COVID-19
- Planning for the clinic, before vaccination, during vaccination and after the encounter.

[Washoe County, Nevada – Example POD Drive-Through Organizational Chart and Job Action Sheets](#)

- Org chart plus example Job Action Sheets- not specific to vaccine

[Santa Clara County Public Health - Drive-Through Medicine/Triage](#)

- Dated plan (2009) focused on triage but has useful information on communications, flow diagrams, job action sheets, supplies/equipment lists, signage, etc.

[DCM Hospital “Four Tips for Hosting a Drive Thru Flu Shot Clinic”](#)

- High-level suggestion to host a vaccine-based clinic

[ASPR TRACIE drive through POD TA request response](#)

- Includes additional links and resources for drive-thru POD planning

Accessibility at Drive-thru PODs

[Northwest ADA - Accessibility at Drive-Thru Medical Sites](#)

- Tangible considerations for serving people with disabilities at drive-through medical sites
- Variety of resources available

[Northwest ADA Center – Accessibility Checklist for Medical Clinics and Facilities in Oregon](#)

[University of Colorado Denver, Center for Inclusive Design and Engineering Emergency Preparedness for Individuals with Disabilities](#)

- Resource documents include COVID-19 Pocket Communicator and planning documents

Vaccine POD Signage

[Washington State Department of Health Medication Centers Signage](#)

- Four Simple Steps

General POD documents

[Oregon Health Authority Public Health Division Medical Countermeasures](#)

- MCM base plan, Closed POD plans and POD Field operation guide (FOG)

[Oregon Health Authority Public Health Division Vaccine and Immunization Program](#)

- ALERT IIS
- Model Standing Orders
- Flu Prevention
- Inventory Management

[Oregon CRI POD education and Tools](#)

- Educational videos on PODs as well as non-drive through POD tools
- “I Speak...” Pocket Communicator

[CDC Frequently Asked Influenza Questions: 2020-2021 Season](#)

FEMA Drive-through Point of Distribution Team

- [OSHA Pandemic Influenza Preparedness and Response Guidance For Healthcare Workers and Healthcare Employers](#)
- Safety considerations within documents for vaccine clinics, infection prevention and referencing SARS outbreak

Vaccine administration references

CDC Advisory Committee on Immunizations Practice (ACIP), [General Best Practice Guidelines for Immunization](#)

[CDC Guidance on Cold-Chain Storage and Handling](#)

[CDC Vaccine Adverse Event Reporting \(VAERS\) page](#)

Research Papers and Supporting documents

National Academy of Sciences, [Framework for Equitable Allocation of COVID-19 Vaccine](#). 2020.

Association for Professional in Infection Control and Epidemiology, Inc. (APIC) American Journal for Infection Control (AJIC), [Infection Prevention in Points of Dispensing](#), major article. 2009.

Environmental Protection Agency ([EPA](#))

- [List N: Disinfectants for Coronavirus \(COVID-19\)](#)
- Infographic: [6 Steps for Safe & Effective Disinfectant Use](#)

Oregon Health Authority Office of Equity and Inclusion ([OEI](#))

- [Health Care Interpreter Resources and Laws](#)
- [Training Opportunities](#)
- [Race, Ethnicity, Language, and Disability \(REALD\) Implementation](#)

Federal Emergency Management Agency ([FEMA](#)), Emergency Management Institute ([EMI](#))

- National Incident Management System ([NIMS](#))
- Incident Command System ([ICS](#))
- [Incident Command System \(ICS\) Forms](#)

Oregon Health Authority [COVID-19 Healthcare Partner Resources](#)

- Clinical and Infection Control Guidance
- Investigative Guidelines
- ADA Guidance
- Isolation and Quarantine Processes

CDC [Guidance for Cleaning and Disinfecting](#)

Oregon Health Authority [COVID-19 Investigative Guidelines](#)

Legal Authorities

Public Readiness and Emergency Preparedness Act ([PREP Act](#))

Emergency Use Authorization ([EUA](#))

State of Oregon [Universal Mask Use Mandate](#)

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