

Application for ADSS Demonstration Project Approval

Purpose

ADSS Demonstration Projects must demonstrate the effectiveness of combining the diagnostic assessment (ADSS) and treatment (DUII) functions within a single agency or organization. To learn more about ADSS Demonstration Projects, review the [Oregon Administrative Rules](#) (page 3).

Instructions

To apply for the ADSS Demonstration Project, submit complete and return pages 1 and 2 of this application with all required documents to the Oregon Health Authority (OHA). Send to:

Licensing & Certification Unit
OHA Health Systems Division
500 Summer Street NE, E-86
Salem, OR 97301

Email: OHA.LC@dhsoha.state.or.us

If OHA approves your project, the approval will be effective from the date of the letter signed by the Chief Officer or designee. OHA will not grant retroactive approval of projects.

Required documents – *If submitting by email, please attach all documents as PDF files.*

Submit signed letters of recommendation from:

- All other OHA-approved DUII Service Providers in the county; and
- All other OHA-approved ADSS in the county; and
- Each court that handles DUII cases in the county; and
- The county's Community Mental Health Program Director; and
- The county's Local Alcoholism and Drug Planning Committee.

Required information

1. Date of submission: _____
2. Provider (organization) name: _____
3. Full address of the administrative office: _____
4. County: _____
5. Name of the program director: _____
6. Name of the person completing this form: _____
7. Does the agency or organization have a valid letter of approval as an OHA-approved DUII Services Provider? Yes No
8. Is the agency or organization the only OHA-approved DUII Services Provider in the county? Yes No
9. Please describe the significant problem created by separating ADSS and DUII functions. _____

10. Please describe how the project will combine the ADSS and DUII functions. Include relevant research or other data that shows this method to be effective and appropriate.

11. Please describe the agency's ability to maintain the appropriate clinical and managerial knowledge, skills, and abilities required for services provided by ADSS and DUII Service Providers for the duration of the project.

12. Please describe the process your agency will use to evaluate the project's effectiveness. The evaluation process must:

- Be conducted independent of the project; and
- Compare the project's outcomes with comparable program(s) outside the project.

Applicant signature

Signature of Applicant

Date

Signature of Director or designee

Date

<i>Review Process - For Oregon Health Authority use only:</i>		
Date received:	Reviewer	Review Date
	1. Compliance Specialist	
	2. DUII Coordinator	
	3. Chief Officer or Designee	
Decision:	Date decision letter was ordered:	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date letter was signed by the Chief Officer or Designee:	

ADSS Demonstration Project Rules

The following Oregon Administrative Rules (OARs) correspond to Demonstration Project requests.

415-054-0550

Demonstration Project Approval Process

- (1) Only an ADSS with a valid certificate and a single agency or organization with a valid letter of approval to provide treatment services may be approved as a demonstration project.
- (2) Requests for designation under these rules must be submitted in writing using Division approved forms and procedures.
- (3) Requests must also include:
 - (a) Letters of endorsement from courts and other relevant persons or agencies;
 - (b) Written assurances of participation by each proposed participant;
 - (c) Recommendation from:
 - (A) The Community Mental Health Program Director of the proposed geographic area;
 - (B) The Local Alcohol and Drug Planning Committee; and
 - (d) Any additional information requested by the Division.
- (4) Approval of a demonstration project is at the discretion of the Chief Officer. The Division shall review requests and shall notify the requestor of the approval or denial within 60 days of the date the request is received by the Division.

415-054-0560

Demonstration Project General Requirements

- (1) The approved demonstration project must comply with all applicable ADSS, DUII Education and DUII Rehabilitation, and Recommendations for Restricted License requirements.
- (2) The effectiveness of the approved demonstration project must be evaluated as agreed upon between the applicant and the Division.
- (3) Results of the program evaluation must be submitted to the Division within timelines approved by the Chief Officer.

415-054-0570

Revocation or Denial of Approval for Demonstration Projects

- (1) Approval of an application for a demonstration project is at the Chief Officer's discretion.
- (2) The Chief Officer may deny, revoke or refuse to renew approval for any of the reasons detailed in OAR chapter 415 division 054 or due to a finding that the demonstration project is not resolving the problems explained in the original application.
- (3) The Chief Officer may refuse to renew approval if the program evaluation required under these rules fails to demonstrate the effectiveness of combining the diagnostic assessment and the treatment functions within a single agency or organization.
- (4) When a request for approval to operate a demonstration project is denied, a current approval is suspended or revoked, or renewal is denied, notice of the action shall be sent by certified mail and shall include information about contested case hearings.