

Policy

Policy Title:	Use of Information about OYA and DHS Employees who are Subjects of a CPS Assessment				
Policy Number:	DHS-060-033	Version:	1.0	Effective Date:	09/16/2006

DHS Chief Administrative Officer

09/16/2006

Approved By: *(Authorized Signer Name)*

Date Approved

Overview

Description:

This policy describes the expectations and guidelines for the sharing and use of information when an employee of the Department of Human Services (DHS) or the Oregon Youth Authority (OYA) is an alleged perpetrator in a Child Protective Services (CPS) assessment.

Purpose/Rationale:

The DHS and OYA are committed to ensuring child safety and maintaining the confidentiality of information about DHS staff, OYA staff and the families served by DHS and OYA.

Applicability:

Policy is applicable for DHS employees, OYA employees. Specific provisions relate to DHS Child Welfare, CPS staff and DHS and OYA Human Resources staff.

Failure to Comply:

Non-compliance with OAR 413-015-0710 and 413-015-0405

Policy

1. General

- a. Child Welfare, CPS staff will comply with the requirements of OAR 413-015-0400 "CPS Assessment" and 413-015-0700 "Interviewing Rules"
- b. In complying with these rules CPS staff, DHS Human Resources and OYA Human Resources staff will comply with all relevant confidentiality requirements.
- c. Child Welfare, CPS staff will share information as allowed by ORS 419B.035 for the purposes of complying with this policy.
- d. CPS staff, DHS Human Resources and OYA Human Resources staff will follow the procedures associated with this policy in complying with the relevant Administrative Rules and DHS and OYA policies.

Procedure(s) that apply:

[DHS-060-033-01, Use of Information about OYA and DHS Employees Who are Subjects of a CPS Assessment procedure](#)

Form(s) that apply:

None

Definition(s):

See [Common Terms](#) for DHS Office of Human Resources

See [Common Terms](#) for department-wide support services policies

Reference(s):

OAR [413-015-0400](#), [413-015-0700](#), [407-010-0001](#)

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Policy History:

- **Version 1.0:**
 - 09/16/2006 Initial Release

Keywords:

(List keywords here that might be used by someone to search for this policy on the internet)

