

Guidelines

Title:	DHS OHA 090-003-07 Access to the Wireless Network Guidelines
Related to:	DHS OHA 090-003 Access Control Policy
Effective date:	03/04/2019

Purpose

The Department of Human Services (DHS) and the Oregon Health Authority (OHA) protect against unauthorized access to DHS|OHA network resources through administrative, physical, and technical controls and safeguards. DHS|OHA staff, guests, contractors, and partners should follow the DHS|OHA Access Control Policy and processes when accessing wireless DHS|OHA network resources.

Guidelines

1. For incidental and non-frequent business or personal use, guests, staff, contractors, and partners of DHS|OHA may access the Internet through the guest wireless network when available in DHS|OHA locations.
 - a. Access to the guest wireless network does not require a password, however, each time access is granted, the user is required to accept the terms of the *Important Security Notice*¹ agreement.
 - b. Use of the DHS|OHA wireless guest network is subject to the terms in the *Important Security Notice* agreement, and each time access is granted, the user is required to accept the terms of the *Important Security Notice* agreement.
2. For frequent or repeated business use, a second password protected guest network may be available for guests, staff, contractors, and partners of DHS|OHA who use their non-agency owned devices. To access the Internet through the password protected wireless network, users should submit an Office of Information Services (OIS) Service Desk ticket requesting access.
3. Users are responsible for ensuring non-agency owned or managed devices have current anti-virus and malware protection, current patch level, disk encryption, and an enabled firewall when connecting to the secure wireless network.
4. Only agency-owned and managed devices should have direct access to secure production wireless networks when available in DHS|OHA locations.
5. Access to DHS|OHA wireless network resources may be revoked because of non-compliance with security requirements or for other business reasons.

¹ *Important Security Notice*: This is a State of Oregon data network, which may be accessed for authorized use only. Unauthorized access or use of this data network may subject violators to criminal, civil, and/or administrative action. All information transmitted on this data network may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Use of this data network constitutes consent to these terms. Press the Accept button to acknowledge and continue. The State of Oregon is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance is available to persons with limited English proficiency at no cost.

References

45 CFR [160](#) and [164](#)

[ORS 182.122](#)

[OAR 407-014-0300 through 407-014-0320](#)

[OAR 943-014-0300 through 943-014-0320](#)

[Centers for Medicare & Medicaid Services: Minimum Acceptable Risk Standards for Exchanges](#)

[DHS|OHA 070-001-06 Using a Personal Communication Device for State Business](#)

[DHS|OHA 090-003-05 User Access Process-Employees](#)

[DHS|OHA 090-003-06 User Access Process-Employee Flow Chart](#)

[Center for Internet Security Top Twenty Critical Security Controls](#)

[NIST Cybersecurity Framework](#)

[Statewide Information Security Plan](#)

[2017 Statewide Information Security Standards](#)

Related policies

[DAS 107-004-110 Acceptable Use of State Information Assets](#)

[DHS|OHA 070-001 Mobile Communication Devices Policy](#)

[DHS|OHA 090-003 Access Control Policy](#)

[DHS|OHA 090-009 Administrative, Technical and Physical Safeguards](#)

Contact

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Process history

Version 1 DHS|OHA 090-003-07 established 03/04/2016

Version 2 DHS|OHA 090-003-07 reviewed annually 02/08/2018

Version 3 DHS|OHA 090-003-07 reviewed annually 04/01/2019

Keywords

Access, authorized, contractors, guest, information assets, information owner, information resources, network, partners, secure, wireless

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